



TOOLBOX TALK



TOPIC DISCUSSED:

MEET THE EMERGENCY TEAM



An emergency team plays a crucial role in safeguarding lives and property during unexpected crises. These teams are not only responsible for immediate rescue and first aid but also for coordinating resources, managing communication, and ensuring a well-organized response.



QUESTIONS:

1. What are the duties of the Evacuation Officer?
2. True or False – It is a legal requirement to colour code the emergency team.
3. Name a few of the emergency equipment.

TAKE A LOOK AT THE FOLLOWING:

EMERGENCY COORDINATOR

Coordinate quarterly emergency preparedness meetings, oversee teams, implement emergency procedures, maintain alarms, and schedule drills.



MINIMUM 1

1:50
FOR OTHER WORKERS



FIRST AIDER

First aiders must inspect and maintain first aid boxes, including content checks, signage, and contact information for the responsible person.

EVACUATION OFFICER

Conduct regular inspections of walkways and escape routes to maintain their obstruction-free status. Ensure proper signage for escape routes.



MINIMUM 1

MINIMUM 1



FIREFIGHTERS

Firefighters must regularly inspect firefighting equipment and maintain clear signage for its location.

It is not a legal requirement that the emergency team is **COLOUR CODED**, but should be easily identified.



IMPORTANT

Emergency Equipment



Fire Extinguisher



Megaphone



First Aid Box

